

**TOWN OF MCMILLAN**  
**McMillan Town Hall**  
**113904 Elm Tree Road, Marshfield, WI 54449**  
**May 11, 2026 7:00 PM**

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Rod Bauer, Nicole Forst, Dave Swenson, Jeff Stueland, Deb Derfus.
3. **PUBLIC COMMENT:** Matthew Boor appeared on behalf of Alliant Energy stated that Wednesday, May 20, a team of experts from Alliant Energy will be at Rock Ridge Orchard open house from 5-8pm.

Dave Falkowsky asked if it was normal for things discussed in closed session to be discussed with folks not included in the closed session. Derfus responded that shouldn't occur.

4. **Approval of Town Board meeting minutes from April 20, 2026 – MOTION** to approve the minutes as presented; Forst/Swenson; motion passed.

5. **REPORTS**

- a) Fire Department – Chief Schmidtke reported 1 fire call, 5 EMS calls, 1 mutual aid and 1 gas leak. McMillan and neighboring chiefs met with elected officials regarding lack of training for fires for wind and solar energy. Schmidtke and Chief Mueller from Marshfield will meet on May 12 to see if there is anything there regarding the Innovation Grant. Thanks to Marshfield Utilities for allowing free water hookup for Picnic in the Park. CPR training on Wednesday, May 13, at 6:30pm. Fire inspections will begin again shortly. Spring maintenance occurring at the Fire Department including trenching of the front lawn. The Fire Department is in need of 2 new culverts. Stueland stated he heard positive comments from FD reps at the gas leak. Dave Falkowsky appreciated the responsiveness of the FD, especially Chief Schmidtke at a recent accident.
- b) Plan Commission – Met April 27 and discussed the Hoefs CSM and it was determined no action was necessary from the Plan Commission. Plan Commission recommended to pass the Seehafer rezone. They noted that the width is approximately 50 feet instead of the normal 60 feet.
- c) Highway & cemetery – Derfus announced the cemetery operations are going well. She hasn't heard anything regarding any offers to buy. A compliment about the cemetery upkeep was reported. One woman removed her husband's ashes from the mausoleum. The highway workers are reclaiming shoulders now trying to rebuild the crown. Bids for Staadt will be opened on Thursday, May 14.
- d) Library – no report
- e) Buildings and Grounds – Forst reported 10 rentals in May and June is looking very busy also. If you're not a McMillan resident, you must be sponsored by a resident in order to rent the pavilion.
- f) Garbage – Swenson thanked Norma Sebastian and Randy Forst for volunteering at the tire collection. We are participating in the garbage and recycling RFP which is soliciting proposals from Waste Management, Harter, GFL, and Country Disposal. The current contract expires at the end of 2026.
- g) Policies and Procedures – no report
- h) Newsletter – no report
- i) Ordinances – no report

6. **CLERK REPORT**

- a) Clerk Report
  - i. Clerk Cokl reported successful submission for Disaster Relief funding for the March blizzard.
  - ii. Cokl sent out alcohol license renewal information to licensees.
  - iii. We had our second pickup of e-waste
  - iv. Submitted both of the LSSIP applications on April 29.
  - v. Greg from CLA was on-site May 8 to review a sample of disbursements.
  - vi. Working with Dana to secure a meeting with City reps regarding the Innovation Grant.

- vii. We were notified Marathon County Board of Adjusters approved the Guldán CUP on Galvin
  - viii. We received notification our state grant application to fund highway equipment replacement was not funded.
  - ix. A resident on Drake emailed about a fence dispute on Drake. I suggested he contact Marathon County CPZ
  - x. Zoning permits were issued on: Candlewood, Galvin, and Elm Tree Road
  - xi. Sanitary permit was issued on: Highway 97
  - xii. Shoreline alteration permit was issued on: Candlewood
- b) **MOTION** – approve checks 21369-21412 as presented plus electronic transfer 260401-260409 as presented but hold check 21391 until the pavilion key is returned; Forst/Bauer; motion passes.
- c) Year to date budget to actual through May 11, 2026 was available in the packet.
7. **TREASURER REPORT**
- a) March bank reconciliation was presented, **MOTION** – to approve bank reconciliation; Swenson/Bauer; motion passes
8. **Marshfield Utilities/OneEnergy Renewables presenting 2 small solar projects** – Nicolas Kumm from Marshfield Utilities and Stanley Minnick from OneEnergy Renewables provided a presentation on two proposed solar farms in the Town of McMillan. One on the corner of Oak Avenue and West McMillan Street and the other on the corner of East McMillan Street and Galvin Avenue.
9. **Seehafer rezone – MOTION** – to approve per Plan Commission recommendation and noting the 50 foot swath; Forst/Swenson; motion passed
10. **Hoefs CSM** – no action
11. **Resolution for disposal of trailer full of miscellaneous Fire Department items** – Chief Schmidtke went down the list and indicated what the expected disposal would be for each item listed. **MOTION** – approve the resolution and require all proceeds to be deposited into the Fall Fest account. Forst/Stueland; Roll call vote: Bauer = no, Forst = yes, Swenson = no, Stueland = yes, Derfus = yes; motion passes.
12. **Polling place accessibility response** – Clerk Cokl reviewed each infraction in the report. The board agreed to the following remediations:
- a) Sealcoat and then repaint the parking lines at the Town Hall
  - b) Ken Clark will adjust the tension on the doors
  - c) Rugs will be removed for voting days
  - d) Ken Clark states the door opening is 34 inches wide. He will provide a picture to Clerk Cokl
13. **Plan Commission appointments** – Derfus reappointed Dorothy Olson and Bruce Wineman to another term. **MOTION** to approve appointment; Forst/Derfus; Roll call vote: Bauer = no, Forst = yes, Swenson = no, Stueland = yes, Derfus = yes; motion passes. Derfus appointed Chris Oertel to complete the term vacated by Russ Kollmansberger; **MOTION** to approve appointment; Forst/Bauer; Roll call: Bauer = yes, Forst = yes, Swenson = yes, Stueland = yes, Derfus = yes; motion passes.
14. **Board appointments** – Derfus appointed Bauer to library, Forst to ordinances and buildings and grounds (not including the cemetery), Swenson to garbage, Stueland to policy and procedures, newsletter, and alternative energy, Derfus to highway and cemetery. No opposition.
15. **Cemetery plot fees** – Derfus reported price lists for neighboring cemeteries. Town of Day was \$750/plot; Green Valley was \$500/plot; City of Marshfield was \$965/plot, \$580/cremation plot; \$225 for Columbarium niche; \$50 monument fee; and free for veterans. **MOTION** to charge the same prices as the

City of Marshfield; Bauer/Swenson; motion passes.

- 16. Relocate lights and 4-wheeler from Fire Department to Town Garage – No action**
- 17. Relocate fire danger sign to northeast corner of Elm Tree and Galvin intersection – MOTION** – to move the sign as proposed. Swenson/Forst; motion passes.
- 18. ARIP round 2- due 6/29/26 and can submit 2 applications – MOTION** – to submit ARIP application for Drake; Forst/Bauer; motion passes
- 19. Call for crack filling, chip sealing, and dust control bids – MOTION** – to call for bids for crack filling, spraypatching, dust control, and double chip seal on the following roads: Zyg, Hatimar, Penny, and Lumen; Swenson/Bauer; motion passes
- 20. Balloon Festival update** – Derfus reported that, after informing McMillan officials that they do not want to hold the Dairyland Balloon Jubilee in McMillan, the Wollers have changed their mind and *do* want to hold the event in McMillan at Kenny Seehafer’s property as originally planned. Clerk Cokl was asked to develop an assembly permit based on our assemblies ordinances and send it to the Wollers for completion.
- 21. Back Nine subdivision** – no action
- 22. Wind Energy Systems Licensing Ordinance: discussion with Town Attorney, clarification of actions attempted regarding this topic at the Town Board meeting held on 4/20/26, and enactment of an Ordinance going forward** – Attorney Turonie discussed his work on the original ordinance McMillan received from Remzy. MOTION – to adopt Chapter 507 wind licensing ordinance; Forst/Bauer; Roll call: Bauer = yes, Forst = yes, Swenson = yes, Stueland = yes, Derfus = yes. Motion passes.
- 23. Closed Session – Regarding Personnel Matters pursuant to WI Stats §19.85(1)(c) to consider employment and review resumes for the Town Clerk position. MOTION** to go into closed session; Forst/Bauer; Roll call: Bauer = yes, Forst = yes; Swenson = yes, Stueland = yes, Derfus = yes; Motion passed. Entered closed session at 9:57pm
- 24. Reconvene into open session and possible action related to closed session – MOTION** to reconvene into open session; Swenson/Forst; motion passed at 10:14pm. The board identified four candidates to interview. They will arrange for interviews.

**MOTION** – to adjourn the meeting; Forst/Swenson; motion passes

**ADJOURN:** 10:15 p.m.

Respectfully Submitted by: John Cokl, Town Clerk