

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
February 9, 2026 7:00 PM

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Rod Bauer, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus
3. **PUBLIC COMMENT**
 - a) Mike Lang spoke regarding the condition of Roman Road East of Galvin. He stated the condition of the road is completely unacceptable in his opinion. He stated traffic has increased, the road is too dusty and no dust control gets applied, and that the road is unsafe. He is requesting something to be done with the road, either blacktopping or chipseal.
 - b) George Derfus claimed Mike Lang of calling names when visiting the Derfus residence and stated that he kicked Mike Lang off his property.
 - c) Heidi Peskie encouraged renewable energy as a recurring agenda item. She stated when meetings with attorneys take place regarding renewable energy, both Derfus and Swenson should be present and notes/minutes should be cc'd to other supervisors. Nothing should be secret and kept secret as it has been in the past year. She encouraged the community to move away from the animosity and focus on working together to make McMillan a great place to live.
 - d) Mark Borhardt is a Marshfield School Board candidate. He introduced himself and his priorities are having the school district funding to be more transparent, improved communication between the school district and the residents, increasing reading proficiency, and keep the board operating in a productive and cooperative fashion.
 - e) Steve Katona expressed concern regarding what he described as \$132,000 in unaccounted cash in the Town's financial reporting. He questioned whether accurate figures would be reflected in the annual Form C report filed with the State, noted the potential for late filing penalties, and suggested the Board consider an outside audit.
 - f) Kris Seehafer reiterated Mike Lang's comments. At a minimum, she requested more frequent grading
4. **Approval of Town Board meeting minutes from January 12, 2026 – MOTION** to approve the minutes as presented; Forst/Bauer; motion passed; Forst abstained.
5. **Approval of Town Board meeting minutes from October 13, 2025 – no action**
6. **REPORTS**
 - a) Fire Department – Chief Schmidtke reported 1 fire call and 8 EMS calls. The McMillan Firefighters Association has been established as a non-profit corporation and received an entity ID from the State of Wisconsin and an EIN from the IRS. Bylaws will be presented to the membership at the meeting tomorrow night. Chief contacted all agencies involved with the EMS complaint the board received at it's January meeting. He stated Spencer Fire reported a 16 minute response. No reports indicate a second call to 911 took place. The total time from call to last cleared was 1 hour 15 minutes 27 seconds. This is the timeframe from the original call to dispatch until the responding units left the emergency room with the ambulance following transport of the patient. Chief thanked Gary Seeger for putting in soft close hinges in the Fire Department with donated labor.
 - b) Plan Commission – No report
 - c) Highway – Derfus stated Staadt will possibly be put out for bid in March. Bauer and Swenson stated they had some concerns with the plan as presented. Derfus suggested Swenson and Bauer call Jim Wendels and express their concerns.
 - d) Library – No report
 - e) Buildings and Grounds – Forst reported the rentals have been slow during January and February.

- f) Garbage – Swenson reported a rash of broken bins due to cold weather. Swenson facilitated an early pickup for the dumpster. April 25, 2026 is the tire recycling date from 8-noon. Two volunteers are needed from McMillan.
- g) Policies and Procedures – these are ready for retyping. It was suggested that perhaps high school volunteers could transcribe. Derfus stated she had some feedback from the first section and she will provide it to Opitz and Donna Siltala.
- h) Newsletter – The newsletter should be out by March 1.
- i) Ordinances – No report

7. CLERK REPORT

- a) Clerk Report
 - i. Clerk Cokl announced that he got the Fire Department set up as a user on the Town of McMillan Amazon account.
 - ii. 4 issues of the fire inspection report were resolved. Thanks to Randy Forst who resolved most of them.
 - iii. The first batch of e-waste was picked up by COM2. Two new empty boxes are ready for items.
 - iv. Cokl conducted the public test of the election equipment Feb 9th. Election setup and training will occur on Sunday, February 15.
 - v. 2 open records requests have been received. 2 remain in progress.
 - vi. Farm Consolidation amendment form was received from Marathon County for review and comments. This was forwarded to the Plan Commission and Town Board.
 - vii. Marathon County sent their revised Marathon County Chapter 17 (Zoning Code) and a resolution to adopt the revised Chapter 17 code. This was forwarded to the Plan Commission and the Town Board.
 - viii. Zoning permits were issued on: Callaway and Turtle Road
- b) **MOTION** – approve checks 21189-21237 plus electronic transfer 260101-260111 as presented; Opitz/Swenson; motion passes.
- c) Year to date budget to actual through February 9, 2026 was available in the packet.

8. TREASURER REPORT

- a) January bank reconciliation was presented
- b) Siltala noted that many of our money market account interest rates declined to 1.57%. She will schedule a meeting with Associated Bank to inquire as to why. February settlement is due February 20, 2026. **MOTION** – to approve settlement checks to be written on 21238-21243; Forst/Swenson; motion passes
- c) **MOTION** – to transfer \$125,000 and the balance of the settlement checks from tax savings to main; Forst/Swenson; motion passes
- d) Patti Rahn stated the Fall Fest savings account owed the Town \$1,304.31 and requested the balance be moved to the new McMillan Firefighters Association bank account. **MOTION** - transfer from the Fall Fest to the main in the amount of \$1,304.31; Forst/Swenson; motion passes. Bauer asked if all the paperwork for the McMillan Fire Fighters Association was all done. Chief Schmidtke confirmed it was completed. Swenson requested a copy for the Board. Schmidtke stated he would provide a copy to the board. **MOTION** - transfer the balance of the Fall Fest account (\$40,013.07) to the new McMillan Firefighters Association bank account and close the McMillan Fall Fest account. Forst/Swenson; motion passes.

9. Call for road material bids – MOTION – to call for bids for road materials; Swenson/Opitz; motion passes

10. Innovation Planning Grant – MOTION – to not apply for any more innovation grants, settle bills, and coordinate return of funds; Forst/Opitz; motion passes

11. **2025 budget – MOTION** – to have W-2’s corrected to reflect payroll that was reflected in 2026. Forst/Bauer; motion passes.
12. **2025 audit – MOTION** – to get quotes and recommendations from auditor; Opitz/Swenson; motion passes
13. **Attorney access – MOTION** – to allow all supervisors to contact the attorney according to state statutes; Opitz/Bauer; roll call vote: Bauer = yes, Forst = no, Swenson = yes, Opitz = yes, Derfus = no; motion passes
14. **Approve Open Book and Board of Review dates and times – MOTION** – to approve Open Book on May 6, 2026 and Board of Review May 13, 2026, both from 5-7pm. Forst/Swenson; motion passes
15. **Transportation Resolution – MOTION** – to approve the transportation resolution as presented; Swenson/Bauer; motion passes.
16. **Dairyland Balloon Jubilee** – Dairyland Balloon Jubilee and the Sherriff’s Department wants to have a meeting about the roads. Chief Schmidtke received a call from the Sherriff’s Department and they want to know if we’re in or out. There was discussion regarding the difficulty getting the Woller’s to participate in a planning meeting with the Town. The Town is considering participating and also considering not providing a liquor license or contracting for Fire/EMS. Opitz will contact the Wollers to try and arrange a meeting by the end of February. Topics to include: Payment, contract, emergency response plan, traffic control, training for parking workers, and road signage.
17. **McMillan Memorial Garden Cemetery** – Derfus stated we will be the owner of a cemetery. Attorney Turonie advises to accept the cemetery now vs in five years. No objection by the Town Board.
18. **Local Small Structure Improvement Program – MOTION** – to apply for One Mile and Stadt; Swenson/Forst; motion passes
19. **Lawn Mowing quotes** – Forst solicited quotes for lawn mowing for the Town. Forst estimates 24 mows, 10 weed kills, 24 drags of the ball diamond, and 10 sandbox tills. Clark’s Landscaping would cost \$12,350, Brian’s Outdoor Service quote was \$13,240. Clark’s Landscaping provided a quote for \$6,500 for mowing the Fire Department. **MOTION** – to accept the quote from Clark’s Landscaping for the park and Fire Department. Forst/Opitz; motion passes.
20. **Appoint 2 people to Town of Day Intergovernmental Committee (Wis Stats §66.0301) – MOTION** – to adopt a resolution to create an intergovernmental committee to work with the Town of Day, Cleveland, Green Valley, Eau Pleine, and Brighton for wind energy systems; Swenson/no second; motion fails.
21. **Employee reviews** – No action
22. **Closed Session – Regarding Personnel Matters pursuant to WI Stats §19.85(1)(c) to consider McMillan town employee performance evaluation for Town Clerk and Town Treasurer positions and WI Stats §19.85(1)(g) to confer with legal counsel. The Board will review written communication from legal counsel.** Entered closed session at 10:21pm
23. **Reconvene into open session and possible action related to Town Clerk and Town Treasurer evaluation** at 11:50pm – no action was taken

MOTION – to adjourn the meeting; Forst/Bauer; motion passes

ADJOURN: 11:50 p.m.

Respectfully Submitted by: John Cokl, Town Clerk