

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
January 12, 2026 7:00 PM

1. The meeting was called to order at 7:21 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Rod Bauer, Dave Swenson, Carolyn Opitz, Deb Derfus. Nicole Forst was absent.
3. **PUBLIC COMMENT**
 - a) Heidi Peskie clarified which members of the board were working on the wind turbine issue. Derfus confirmed that Swenson and Derfus are working on wind turbines for the Town. Swenson stated he asked Derfus to put the Intergovernmental Committee on the agenda, Derfus declined per the advice of the attorney. Swenson requested a hard copy of Derfus conversation with the attorney. Derfus said she would provide it to Swenson.
 - b) George Derfus confirms Deb Derfus has gotten advice from the attorney regarding the Intergovernmental Committee. George Derfus also asked if the Town Board members should be neutral. Swenson stated that he represents the Town of McMillan residents.
 - c) An unnamed woman stated that she wanted the Town to be involved in the Intergovernmental Committee and expressed her disapproval for wind turbines.
4. **Approval of Town Board meeting minutes from December 8, 2025 – MOTION** to approve the minutes as presented; Opitz/Swenson; motion passed
5. **Approval of Town Board meeting minutes from December 30, 2025 – MOTION** to approve the minutes as presented; Opitz/Bauer; motion passed
6. **REPORTS**
 - a) Fire Department – 7 EMS, 1 vehicle accident, 1 fire call in the Town. All vehicles have completed DOT inspections and inventory of rigs has been completed as of December. New lights, ceiling tiles, and doors were installed at the Fire Department. Fire inspections have been completed. Working on transferring data into a new software database. Schmidtke has been in contact with Marathon County regarding the 2026 Dairyland Balloon Jubilee. Nonstock Corporation application was accepted by the State. Application for the Federal Employment Identification Number (FEIN) will be completed this week. Subsequent to the report Dale Leffel stated he had an emergency at the Belvedere on December 19, 2025 and it took 90 minutes for first responders to arrive. Schmidtke stated he would look into the situation and provide a full report to the board.
 - b) Plan Commission – No report
 - c) Highway – Derfus reported she spoke to Jim Wendels and the engineering is almost complete on Staadt. Hoping to go out for bid in March. Derfus stated she spoke with Marathon County and they would come up with a road pattern for the Dairyland Balloon Jubilee.
 - d) Library – No report
 - e) Buildings and Grounds – Forst was absent.
 - f) Garbage – Swenson reported numerous calls regarding missed pickups. Swenson contacted Chad from Waste Management and stated they were trying to rectify the situation.
 - g) Policies and Procedures – No report
 - h) Newsletter – The newsletter should be out by March 1. Newsletter articles are due to Opitz February 9.
 - i) Ordinances – No report
7. **CLERK REPORT**
 - a) Clerk Report
 - i. Clerk Cokl announced that the ARIP quarterly reimbursement was requested on December 18.
 - ii. Received 1 open records request and fulfilled 1 open records request.

- iii. Coordinated with the Fire Department for discontinuation of the Frontier and Cellcom accounts.
- iv. Shared correspondence with the Town Board regarding the Town of Day's establishment of their Intergovernmental Committee.
- v. Received report of fire inspection completed on 12/30/25 and will be working to resolve the four issues identified.
- vi. Cokl began requesting tax exemption reports from tax exempt properties in our town for a report due in the Spring of even years.
- vii. Received correspondence from Dana Sechler, our consultant for the Fire/EMS innovation planning grant. Sechler stated he had a meeting with the Marshfield Fire Chief related to our project, but that he hadn't heard from anyone from the McMillan Fire Department. Cokl has sent Dana's desire to meet and his requests for information to Schmidtke on: 8/3 and 9/12. Cokl has sent Dana's desire to meet and his request for information to Kevin and Patti on: 8/19, 9/28, 10/12, 11/1, 11/24, 12/12. Cokl has not received a response to any of eight emails sent over the last 4.5 months.

b) **MOTION** – approve checks 21163-21188 plus electronic transfer 251201-251211 as presented; Opitz/Swenson; motion passes.

c) Year to date budget to actual through January 12, 2026 was available in the packet.

8. **TREASURER REPORT**

a) December bank reconciliation was presented

b) **MOTION** – to transfer \$1,275,000 from tax savings to main; Swenson/Opitz; motion passes

9. **Innovation Planning Grant updates** – Mark Rohloff and Ray Maurer from McMahon Associates provided a status update on the Innovation Planning Grant for the Clerk and Treasurer positions. Marshfield, Spencer, and Stratford indicated each of them were willing to explore shared services for one or both of the positions. The Stratford Village Clerk position is currently vacant.

10. **Resolution for surplus property at the Fire Department – MOTION** – to approve the resolution as presented; Opitz/Swenson; Roll Call vote: Bauer: no; Swenson: no; Opitz: yes; Deraus: yes; motion fails

11. **Amend 2025 budget** – The board requested line item detail for each line item for 2025.

12. **2025 year-end transfers** – no action

MOTION – to adjourn the meeting; Opitz/Swenson; motion passes

ADJOURN: 9:57 p.m.

Respectfully Submitted by: John Cokl, Town Clerk