

**TOWN OF MCMILLAN**  
**McMillan Town Hall**  
**113904 Elm Tree Road, Marshfield, WI 54449**  
**December 8, 2025 7:00 PM**

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Rod Bauer, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT**
  - a) David Berg spoke to communicate his displeasure with wind mills going up
  - b) Chris Dickinson and Tom Seubert, both McMillan representatives on the Marathon County Board spoke and communicated that the County and Towns have little to no authority for projects over 100mw. For projects of that size, the Public Service Commission (PSC) is in control.
  - c) Various comments regarding possible class action lawsuits, contact with conservation groups, concerns about decreased land value, and a moratorium.
  - d) Brian Dillenger from the Town of Day reported they are close to passing their zoning code. They cannot be more restrictive than PSC 128 but you can have fees, for example, road fees. He encouraged the board to look at Clark County's wind ordinance
  - e) Jim Schwalbach asked for a status update of the request for resolution that was voted on, and approved, at the annual meeting.
4. **Approval of Town Board meeting minutes from November 10, 2025 – MOTION** to approve the minutes as presented; Forst/Bauer; motion passed
5. **Approval of Town Board meeting minutes from November 25, 2025 – MOTION** to approve the minutes as presented; Swenson/Opitz; Bauer abstains; motion passed

**MOTION** – to move #9 (insurance renewal) to current; Swenson/Opitz; motion passed.  
Cory Hoffmann presented the insurance renewal proposal.  
**MOTION** – to approve the insurance renewal as presented in the amount of \$24,341; Swenson/Opitz; motion passed.

**MOTION** – to move #16 (closed session) to current and enter into closed session; Forst/Swenson; motion passed.  
**MOTION** – to move into open; Opitz/Swenson; motion passed.  
**MOTION** – to approve \$2 per hour raise for Randy Forst effective this pay period; Forst/Opitz; motion passed.
6. **REPORTS**
  - a) Fire Department – 3 EMS, 1 Fire. Working through software transition for reporting. Getting estimates for ceiling tiles for the training room. Chief would like to replace every light in the Fire Department (bulbs and fixture/covers). Cost for light replacement would be \$3,500 with volunteer time. Two new 85" televisions were purchased for the Fire Department.
  - b) Plan Commission – No report
  - c) Highway – Derfus reported Randy Forst would be getting a raise. He will be busy plowing snow and has recently gotten his CDL. The 2006 Red Chevy and the Oshkosh truck were both sold.
  - d) Library – Bauer reported that the library is considering formally beginning a book delivery service for homebound people. The Town Board expressed support for this idea.
  - e) Buildings and Grounds – Forst reported a request was received to have a full refund from a pavilion renter because the renter found a mouse nest in the pavilion. The mouse nest has been removed and mouse poison has been deployed in the attic. The board expressed agreement to only refund the deposit.

- f) Garbage – Swenson reported the Northwest Recycling Board will be exploring options for trash and recycling collection in Spring of 2026. Derfus asked Swenson to see if we can get a second dumpster.
- g) Policies and Procedures – no update
- h) Newsletter – no update
- i) Ordinances – Attorney Turonie will be working on our comp plan regarding solar, battery backups, and balloons. Turonie also suggested looking at road ordinances, permits, and fees.

## 7. CLERK REPORT

- a) Clerk Report
  - i. Clerk Cokl announced that the ARIP application for Drake was submitted on December 2.
  - ii. Removed 2006 Chevy from our insurance due to sale
  - iii. Completed the WISLR road ratings report with the help of Kurt Bornbach.
  - iv. E-waste recycling has been very popular and both boxes are already 2/3 full.
  - v. Cokl worked with Evan from WisDOT on the STP application for Riverside which resulted in an upward cost revision.
  - vi. Invited the Woller's to our December or January board meeting and they said they were unable to meet until they had a plan in place and they stated they would be setting up a meeting with Deb, the County, and the Sheriffs department in early December.
  - vii. Received election inspector nominations from both political parties
  - viii. Zoning permit issued on: Eau Pleine
- b) **MOTION** – approve checks 21054-21093 plus electronic transfer 251101-251109 as presented and add 21094 to Cardmember Services in the amount of \$1,156.28; Forst/Swenson; motion passes.
- c) Year to date budget to actual through December 8, 2025 was available in the packet.

## 8. TREASURER REPORT

- a) November bank reconciliation was presented
- b) **MOTION** – to transfer \$21,600.80 from fall fest to main account; transfer \$4,000 from main to park; transfer \$146,095.49 from tax savings to main; Forst/Swenson; motion passes

## 9. 2026 Insurance Renewal – occurred earlier in the meeting

## 10. Set 2026 Caucus date – the board agreed to hold the Caucus on January 12 at 6:30pm.

## 11. Appointment of 2026-27 Election Inspectors – **MOTION** – to approve the election inspectors as presented; Swenson/Forst; motion passes

## 12. Set date for 2025 year-end meeting – the Board agreed to meet on December 30 at 1pm.

## 13. Employee Christmas gift – **MOTION** – to approve the following Christmas gifts as NET PAY after taxes; Forst/Opitz; motion passes

- a) John Cokl = \$175
- b) Donna Siltala = \$175
- c) Kurt Bornbach = \$125
- d) Rod Bauer = \$75
- e) Kevin Steines = \$75
- f) Andrew Oblender = \$50
- g) Caleb Dennee = \$50
- h) Ken Clark = \$75
- i) Randy Forst = \$150

**14. Fruit Truck Permit –MOTION** – to approve dates as presented (1/13, 2/3, 2/24) and charge a \$25 fee per day; Forst/Bauer; motion passes.

**15. Fence feedback to Marathon County CPZ** – no action. CSM and Fence will be on the next agenda.

**16. Closed Session** – occurred earlier

**MOTION** – to adjourn the meeting; Swenson/Forst; motion passes

**ADJOURN:** 9:55 p.m.

Respectfully Submitted by: John Cokl, Town Clerk