

**TOWN OF MCMILLAN**  
**McMillan Town Hall**  
**113904 Elm Tree Road, Marshfield, WI 54449**  
**November 10, 2025      7:00 PM**

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Rod Bauer, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus
3. **PUBLIC COMMENT** - Steve Katona - gave a report of recent local embezzlement allegations. Steve offered a number of recommendations to make theft more difficult. Heidi Peskie - looking forward to wind turbine ordinance update and encouraged discussion regarding conflict of interest for the plan commission. Ron Derfus - asked about what is the mess at the fire department; Kevin responded they got through budget, rear/front fluids changes in the rigs, bylaws up to speed. Trying to figure how to move forward.
4. **Approval of Town Board meeting minutes from October 13, 2025 - MOTION** to approve the minutes with corrections: garbage report - clarify the Weston to be WASTE MANAGEMENT MANAGER, Forst/Swenson; motion passed
5. **Approval of Town Board meeting minutes from October 21, 2025 – MOTION** to approve the minutes as presented; Forst/Bauer; motion passed
6. **REPORTS**
  - a. Fire Department – Chief Schmidtke noted that there were 5 EMS calls, no car, no mutual aid, 1 fire alarm, and 1 fire call in the town. Vehicle 8 is back in service. 3 service doors are ordered.
  - b. Plan Commission - Good meeting. Minutes have good information. Discussed wind turbines.
  - c. Highway – Derfus presented a new alert system [text.gov](https://text.gov) Town of Spooner has it. \$5k for setup and first year. We had 4 culverts put in. Bugar will do Penny, Hatimar, and Lumen hopefully this week. Randy is going through CDL training. **MOTION** to put on the broom on the new pickup truck, approximately \$15k from the capital expense line item, Forst/Bauer; motion passed.
  - d. Library - Nothing to report
  - e. Buildings and Grounds – Forst stated that it's starting to slow down. Quite a few reservations for Christmas season.
  - f. Garbage – Swenson states new bins for new residents coming this week.
  - g. Policies and Procedures - No report
  - h. Newsletter - No report
  - i. Ordinances - No report

## 7. CLERK REPORT

### a. Clerk Report

- i. Submitted LRIP applications for Ash and St. Joes. Submitted STP-Local application for Riverside. Submitted the grant application to the State for the plow and grader. Working on ARIP application for Drake with a due date of the middle of December 2025.
- ii. Worked with the insurance to get the new white truck insured.
- iii. Listed both old trucks, Oshkosh and red, for sale. Current bid on red truck is at \$2,775 with 3 days left for bidding. Suggested moving Oshkosh truck to WI surplus, no cost to town, since it currently has no bids.
- iv. Received Marathon county's Solid Waste Strategic Plan, comment period is open now until December 5, 2025.
- v. Received 2025 bridge inspection report.
- vi. Residents expressed appreciation in monthly agenda emails and quick response for road maintenance on Foxfire lane.
- vii. Responded to an open records request that still needed fulfillment.
- viii. Received zoning permits issued on Cty Rd E and Galvin and one sanitary permit that was issued on HWY 97.

b. **MOTION** to approve checks as presented - 21007-21053; ACH 251001-251012; Forst/Bauer - motion passed

c. Year to date budget to actual through November 10, 2025 was presented.

## 8. TREASURER REPORT

a. October Bank reconciliation presented

b. **MOTION** – to transfer 100k from tax to main - Forst/Swenson; motion passes

c. \$11,642.31 net income from FF - Donna reported

## 9. Clarification of Fire Department billing

a. Treasurer was instructed without objection to send out invoice to Steve Woller, balloonfest. Clerk was instructed to contact the Woller's to ask them to come to the December or January meeting. Once that meeting is determined, an invitation to Ken Seehafer will also be extended.

b. Regarding past due fire call invoicing, the police report includes determination of at fault party. The Treasurer was instructed to send it to the at fault party.

10. **2026 Ambulance contract - MOTION** - to approve the contract as presented; Forst/Opitz; motion passed

11. **Pavilion rental amount – MOTION** – to increase pavilion rental amount from \$100 to \$150 rental fee plus \$100 deposit effective for rental requests received after 1/1/26; Opitz/Bauer; motion passed

12. **Open received bids to purchase Oshkosh plow truck** - No bids received

13. **Dog license price increase – MOTION** – to approve price increase resolution as presented (\$12 neutered/spayed; \$20 unneutered/unspayed; \$80 kennel license) - Forst/Opitz; motion passed

14. **Comprehensive Plan** – Derfus would like to have Attorney Turonie update comp plan for wind turbines. No objection but requested a timeframe to finish. **MOTION** - to allow Turonie to update; Swenson/Opitz; motion passed
15. **Escrow account for fire department** - need to put 2% dues into escrow account. **MOTION** - to create an escrow account and 2025 transfer 2% dues (\$14,565.42) into the new account; Forst/Swenson; motion passed
16. **Credit Card increase for Fire Department** - No action

**MOTION** to adjourn the meeting - Swenson/Opitz; motion passed

ADJOURN: 8:44 p.m.

Respectfully Submitted by: John Cokl and Norma Pentico, Town Clerk and Deputy Clerk respectively.