

**TOWN OF MCMILLAN**  
**McMillan Town Hall**  
**113904 Elm Tree Road, Marshfield, WI 54449**  
**July 14, 2025 7:00 PM**

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Rodney Bauer, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – Gary Franz regarding clarification of pickup date over the holiday. Concerns for fireworks permits to be issued and the time for them to be ended. Concerns that they are being shot off late at night and possibility they should end by 10 PM.
4. **Approval of Town Board meeting minutes from June 9, 2025 – MOTION** to approve the minutes as presented. Forst/Swenson, all yes. Minutes of June 19, 2025 – **MOTION** to approve the minutes as presented. Forst/Swenson, all yes. Minutes of June 24, 2025 – **MOTION** to approve the minutes as presented. Forst/Swenson, all yes.
5. **REPORTS**
  - a. Plan Commission D. Olson – Approved CSM for Herman Lot 1. Trying to no longer to classify as out-lots. Also looking at the towns Triangle Visions as required in the town.
  - b. Highway D. Derfus – One load of Calcium Chloride was put on some roads on June 20<sup>th</sup>. More to come. Five reports on culverts were received. The culvert on One Mile Road will continue to be watched. Roman Road, Kloehn, Marsh Run, Lincoln and Scheuer Creek will be chipped in late August. Scott Construction requested to use our grader to do the work needed on the roads they are to repair. **MOTION** by Swenson/Opitz to NOT allow the use of our grader, all yes. Dairy Road needs pulverizing to make it wider, but not on the gravel area. We continue to mow the road shoulders, the two passes are almost done. Brake Stands continue to do damage to our roads, please report if you see anyone doing this.
  - c. Library. Rod Bauer– The newsletter for the Library has been sent out.
  - d. Buildings and Grounds. Nicole Forst – The porta potty for the Park has been vandalized, repairs will be the expense of the Town. AC in the Pavilion needs to be fixed next week. Playground Equipment donated by St. John's church needs to be installed.
  - e. Garbage/Recycle Dave Swenson – The contract will renew in 2027.
  - f. Policies and Procedures. Carolyn Opitz – Work to update them continues.
  - g. Newsletter. Carolyn Opitz – Your articles are due this week to me.
  - h. Ordinances. Nicole Forst – A Wind Turbine Ordinance has gone to our attorney for review
  - i. Fire Dept Report – Report given to the Boards
6. **CLERK REPORT**
  - a. Notifications & Correspondence - Given to the Board in writing by John Cokl
  - b. Checks to approve -**MOTION** – approve checks -20761 - 20820 plus electronic transfers 250601 – 250610 made by Forst/Bauer, all ayes
  - c. Year to date budget to actual through 7/14/2025 was presented.
7. **TREASURER REPORT**
  - a. June Bank reconciliation was presented.
  - b. **MOTION** – to move \$150,000 from tax savings to the main checking account. Forst/Swenson; all ayes.

**NEW BUSINESS**

8. Herman CSM – **MOTION** to Approve by Forst/Bauer, all ayes.
9. Update Menards Charge Account – Motion made by Opitz/Swenson to remove Adam Knapp and replace Keven Schmidke, all ayes.

10. LRIP, ARIP AND STP GRANTS- MOTION by Forst/Swenson to submit applications as follows: LRIP on Ash ; ARIP on Drake, STP on St. Joseph, all ayes.
11. Determine Fire Department administrative wages – Motion to Hold until the August Board Meeting made by Swenson/Opitz, all ayes.
12. Wind Turbine Survey Results – 94.7 % Not in favor ( Done on line on our website)
13. **Closed Session – Regarding Personnel Matters Pursuant to WI Stats 19.85(1)(c) to consider McMillan town employee performance.**
14. **Closed session** – the Board convened into closed session in the back room of the Town hall.
15. **Reconvene into open session and possible action on topics discussed in closed session.**
  - a. **Made an offer to possibly hire a new Hwy Operator.**

**MOTION** – to adjourn the meeting; Forst/Swenson; all ayes

A handwritten signature in cursive script, reading "Donna Siltala". The signature is written in black ink on a white background.

Respectfully Submitted by: Donna Siltala, Town Treasurer for the Clerk