

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
March 10, 2025 7:00 PM

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Rod Bauer, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – No comments
4. **Approval of Town Board meeting minutes from February 10, 2025 – MOTION** to approve the minutes as presented; Forst/Swenson; all ayes

MOTION – to move bids from #8 to current – Opitz/Swenson; all ayes

MOTION – to award the following road material bids to Paul Bugar Trucking: Base Course 5/8-3/4” and 1 1/4” at \$9.50/ton; 4” Grayatory Breaker Run in lieu of Shell Rock Sand at \$9.40/ton; Recycled Blacktop at \$14/ton, and Aggregate Gradation 2 at \$9.50/ton; Forst/Swenson; all ayes

MOTION – to award the following road material bids to Earth Inc: 4” Shell Rock Sand at \$9.40/ton; 6-8” Breaker Run at \$9.25/ton; Forst/Swenson; all ayes

MOTION – to award the following road material bids to Kafka: Decomposing Granite at \$9.40/ton; Forst/Swenson; all ayes

**all bid prices were inclusive of delivery anywhere in the Town of McMillan*

3/10/25 bids McMillan	bugar	earth	red rock	kafka	worden	min
base course 5/8-3/4	9.50	9.68				9.50
base course 1 1/4	9.50	9.58				9.50
4 in breaker run shell rock	9.40	9.40				9.40
6-8 breaker	9.40	9.25	10.43			9.25
recycled blacktop	14.00					14.00
decomposing granite		9.59	9.90	9.40	9.41	9.40
aggregate gradation 2	9.50	9.75				9.50

5. REPORTS

- a. Plan Commission – The Plan Commission is recommending to not approve the Sebastian rezone as it does not align with the McMillan Comprehensive Plan.
- b. Highway – Derfus reported the road weight limits were posted today (March 10) and that the salt inspection was completed and a tarp was required as a result of the inspection.
- c. Website/Library – Nothing to report
- d. Buildings and Grounds – Only one rental scheduled for March, but summer months are booking fast. There is an issue with some of the glass and either Casey, Rod, or Marshfield Glass will look into the situation and attempt to resolve it.
- e. Garbage – April 26 is the tire recycling date.
- f. Policies and Procedures – Nothing to report.
- g. Newsletter – the newsletter was mailed and is being delivered this week.
- h. Ordinances – McMillan Town Code Chapter 373 – Nuisance might be applicable for wind turbines.
- i. Fire Department
 - i. 0 fire calls; 3 EMS calls; 1 motor vehicle accident
 - ii. Received a \$1,000 grant from Mutual of Wausau and \$118 from the Papa Murphy fundraiser
 - iii. Planning for 2025 Fall Fest

6. CLERK REPORT

- a. Board of Review training was completed by Dave Swenson and Carolyn Opitz.
- b. Received one open records requests and responded to one open records requests.
- c. Receive notification our cyber policy is up for renewal again. In 2024 the renewal cost \$2,000. The Clerk's email and files are backed up to the Microsoft Cloud and also to a third party backup. Cokl feels the files are secured and risk is adequately mitigated and the cyber policy should lapse.
- d. Received an email from Construction Business Group offering to have an investigator perform a variety of investigatory functions in our construction space to ensure contractors are complying with wage and hour and other applicable laws.
- e. Beth Polacek, McMillan's assessor provided an update regarding the Husch Blackwell tax refund claim. It was suggested to just sit back and wait for further action.
- f. **MOTION** – approve checks 20571-20615 plus electronic transfer 250201-250210; Forst/Bauer; all ayes.
- g. Year to date budget to actual through March 10, 2025 was presented.

7. TREASURER REPORT

- a. February 2025 Bank reconciliation was presented.
- b. **MOTION** – to move \$45,000 from Tax Savings account to main checking; Swenson/Forst; all ayes
- c. Instructed Siltala to deposit Mann reimbursement funds into 9838 (Highway); Forst/Swenson; all ayes

8. Open and possibly award Road Material bids – this took place after #4 above.

9. Fire Department billing – tabled until April. Opitz/Swenson; all ayes

10. Accept Staadt Avenue grant and engineer contract – MOTION – to approve the Quest engineer contract for \$93,557.39 and accept the Staadt Avenue grant; Forst/Opitz; all ayes

11. Fruit Truck Permit – MOTION – to approve July 8 and 29 with a \$25/visit cost; Opitz/Forst; all ayes

12. Donald Sebastian rezone – MOTION – to not approve the rezone per the Plan Commission recommendation as the proposed rezone does not fit into the comprehensive plan; Forst/Bauer; all ayes

13. Marathon County CPZ Town Survey response – MOTION – to accept Plan Commission recommendations for CPZ survey response. Forst/Bauer; all ayes

MOTION – to adjourn the meeting; Forst/Swenson; all ayes

ADJOURN: 8:09 p.m.

Respectfully Submitted by: John Cokl, Town Clerk