

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
February 10, 2025 7:00 PM

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Rod Bauer, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – No comments
4. **Approval of Town Board meeting minutes from January 13, 2024 – MOTION** to amend the minutes to reflect Lorrie Bauer asked why she wasn't being re-appointed and the reason that was given was poor leadership. Forst/Derfus; roll call vote: Bauer = abstain; Forst = yes; Swenson = no; Opitz = no; Derfus = yes; motion fails. No further action was taken.
5. **REPORTS**
 - a. Plan Commission – nothing to report.
 - b. Highway – Derfus reported the venting is bad and rusted in the back shop and seals on the doors are terrible. Stini will provide a quote to install a new furnace. Clark Landscaping provided a quote to replace the seals for \$1,711.96. Bauer would be willing to donate time to remove old ductwork. We received the ARIP grant for Staadt Avenue.
 - c. Website/Library – Nothing to report
 - d. Buildings and Grounds – New doorknobs were installed, thanks Casey. Forst is looking into the possibility of having a baby changing table installed and possibly larger signs for the restrooms.
 - e. Garbage – Approximately six or seven residents have reported broken wheels and covers on their bins since New Year's Eve. Swenson has been working with our Waste Management contact to get those issues resolved. He reports the line of communication has been working well.
 - f. Policies and Procedures – Nothing to report.
 - g. Newsletter – articles for newsletter are due by the last week of February.
 - h. Ordinances – nothing to report
 - i. Fire Department
 - i. 0 fire calls; 5 EMS calls; 1 mutual aid
 - ii. The 2% dues audit was completed and passed on January 27, 2025.
 - iii. Working on Firehouse Subs, Capital Credit Union, and Walmart Community grants.
 - iv. Allyson Kildahl completed her 1-year probationary period.
6. **CLERK REPORT**
 - a. Received the SMA (State Municipal Project Agreement) for Staadt Avenue project.
 - b. Received one employee grievance.
 - c. Received four open records requests and responded to four open records requests.
 - d. Marathon County issued one sanitary permits: County Road E
 - e. Marathon County issued one zoning permit: Red Hawk Lane
 - f. Receive a claim from Husch Blackwell on behalf of American Tower Corp regarding the cell phone tower on a resident's land on Kraus. The assessor Beth Polacek spoke regarding this issue and it was determined that the Town would wait and get another update from Beth at the next meeting.
 - g. **MOTION** – approve checks 20533-20569 excluding check 20552 to Dempsy Law, which is to be voided and reissued in the amount of \$160, plus electronic transfer 250101-250111; Forst/Swenson; all ayes. The Treasurer mentioned that we would need additional checks issued to complete the February settlement. **MOTION** – to approve six settlement checks; Forst/Bauer; all ayes.
 - h. Year to date budget to actual through February 10, 2025 was presented.
7. **TREASURER REPORT**
 - a. January 2025 Bank reconciliation was presented.

- b. **MOTION** – to move \$80,000 and whatever money is necessary to complete the settlement checks from Tax Savings account to main checking; Swenson/Opitz; all ayes
- c. **MOTION** – to close 9072 (ARPA) account and move any remaining funds into 9838 (Highway); Forst/Swenson; all ayes

8. **Call for Road Material bids – MOTION** – to advertise for road material bids for 2025. Swenson/Opitz; all ayes.

9. **Fire Department billing** – it was agreed this topic would be placed on the March meeting agenda.

10. **Pavilion rental agreement revision – MOTION** – to approve the pavilion rental agreement with revisions as presented; Forst/Swenson; all ayes

11. **WISDOT ARIP State Municipal Project Agreement and related engineering for Staadt Avenue – MOTION** – to approve QUEST for the Staadt Avenue engineering; Opitz/Forst; all ayes

12. **Menards authorized purchasers – MOTION** – to add Kurt Bornbach to the Menards authorized purchasers; Bauer/Swenson; all ayes

13. **Closed Session Regarding Personnel Matters pursuant to WI Stats §19.85(1)(c) to consider McMillan town employee performance evaluation and to consider hiring McMillan town employee and compensation.** – entered into closed session 8pm.

14. **Reconvene into open session and possible action on topics discussed in closed session** – reconvene into open session 8:40p.

MOTION – to hire Kurt Bornbach as the temporary full-time highway employee at \$27.50/hr; Forst/Swenson; all ayes.

MOTION – to hire Ken Clark as a part-time employee for plowing and shoveling snow at \$25.00/hr; Forst/Opitz; 4 ayes; 1 no; motion passes

MOTION – to deny employee grievance pursuant to Town attorney recommendation; Forst; Motion did not receive a second and fails as a result.

MOTION – to adjourn the meeting; Forst/Bauer; all ayes

ADJOURN: 8:41 p.m.

Respectfully Submitted by: John Cokl, Town Clerk