

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
June 10, 2024 7:00 PM

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Rod Bauer, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – George Derfus stated he went to Waste Management and spoke to Jess and he found her to be pleasant. He also asked what happens to the Menards rebates. Clerk John Cokl stated they get used by the Town to purchase Town supplies. He asked Fire Chief Lorrie Bauer if the fire department went to Colby/Unity to help with storm damage. Fire Chief Bauer stated they did not go up there and they didn't receive a request for assistance.

A member of the audience asked for a temporary fix to be applied to the culvert on Galvin right by Highway C
4. **Approval of Town Board meeting minutes from May 13, 2024 – MOTION** to approve the minutes as presented. Forst/Swenson; all ayes;
5. **Approval of Town Board meeting minutes from May 30, 2024 – MOTION** to approve the minutes as presented. Forst/Bauer; all ayes;
6. **Approval of Town Board meeting minutes from June 6, 2024 – MOTION** to approve the minutes as presented. Swenson/Opitz; all ayes;
7. **REPORTS**
 - a. Plan Commission – met on May 28 and the meeting was mainly informational from Marathon County.
 - b. Highway & Newsletter – They started work on Highway T today. Quest sent an email updating the Mann Street schedule and they were on track. The road will not contain a bike path. The board agreed to have Quest open the bids and the board subsequently award the bids. Highway Committee is creating a list of roads to be chip-sealed.
 - c. Website/Library – nothing to report for the library.
 - d. Buildings and Grounds – Been busy with two new hires, Andrew and Caleb. The pavilion hosted a beautiful wedding this past weekend, thanks to Kurt and Casey for volunteering. Rentals are occurring during the week as well as on the weekends. Two yards of bark have been put out and sanding and staining of benches is occurring. Quotes for lights are coming in. An insurance claim has been filed for the storm damage on May 21. Rod and Tom are working on replacing doorknobs.
 - e. Garbage – Northwest Recycling Board received a grant for more than \$16,000. 39 tons of tires were brought in this year versus 52 tons last year. Next tire recycling event will be April 26, 2025.
 - f. Policies and Procedures – these are being reviewed.
 - g. Newsletter – aiming for beginning of August for newsletter
 - h. Ordinances – nothing to report
 - i. Fire Department
 - i. 0 fire calls; 8 EMS calls; 1 motor vehicle; 1 false alarm; 1 gas leak
 - ii. 200 youth came to the “stop, drop, and roll” event at Picnic in the Park
 - iii. Received anonymous \$800 donation
 - iv. George Derfus gave Fire Chief Bauer an open records request.
8. **CLERK REPORT**
 - a. Justin from Country Wireless offered to present at the next Plan Commission meeting and/or the next Town Board meeting regarding a tower that needs to be moved from Ken Harter's old land. To date, the town hasn't received anything from Marathon County CPZ regarding this situation.
 - b. Becca Winslow took her Plan Commission oath of office on May 22, 2024.

- c. Received two open records requests and fulfilled two open records requests.
- d. We received a request signed by nine property owners for pulverize, grade, compact, and re-chipseal Elm Tree Road east of Staadt Avenue.
- e. **MOTION** – to terminate the Clerk cell but keep the 715-389-1338 telephone number; Forst/Bauer; all ayes
- f. **MOTION** – approve checks 20083-20119 plus four pavilion refunds from Nicole plus electronic transfer 240501-240508; Opitz/Swenson; all ayes.
- g. Year to date budget to actual through June 10, 2024 was presented.

9. TREASURER REPORT

- a. May 2024 Bank reconciliation was presented.
- b. **MOTION** – to move \$50,000 from tax savings to the main checking account. Swenson/Opitz; all ayes.
- c. Forst requested the board to see deposit information on a monthly basis.

10. Soctt Swanson parcel combination – MOTION – to approve. Opitz/Forst; all ayes

11. Open and possibly award dust control and crack filling bids – bids were opened for crack-filling:

Precision = \$1.23 per pound

ThunderRoad = \$2.20 per pound

MOTION – to award crack fill bid to Precision Seal Coating including Galvin and Staadt. Bauer/Opitz; all ayes

Bids were opened for dust control – Kafka DustBusters \$1.45 per gallon for calcium chloride or magnesium chloride. **MOTION** – to award dust control bid to Kafka for magnesium chloride; Forst/Bauer; all ayes

12. Alcohol license renewals (July 2024 – June 2025) – MOTION – to approve alcohol license renewals for Belvedere and Resource Recovery (Stratford Heritage Barn). Forst/Swenson; all ayes

13. Call for Mann Street bids – MOTION – to call to have Jim Wendels to put out the bid for Mann Street. Forst/Opitz; all ayes. Chair Derfus will clarify about the width of the road (22 or 24 feet wide).

14. Apply for loan for Mann Street project – MOTION – to apply for loan for Mann Street project not to exceed \$1,000,000; Forst/Bauer; all ayes

15. Update Town charge accounts – MOTION – to add Nicole Forst to the Menards charge account. Bauer/Swenson; all ayes; Forst abstained.

16. Update pavilion rental agreement – MOTION – to approve pavilion rental agreement as presented with the agreed upon changes. Bauer/Opitz; all ayes

17. Part-time workers keys and time tracking – the board agreed that all hourly employees will use the time clock to record time. All employees will be provided keys to the garage to access the timeclock.

18. Transient merchant permit application – MOTION – to add \$25 per event to the permit application and approve the transient permit application. Forst/Opitz; all ayes.

MOTION – to adjourn the meeting; Opitz/Swenson; all ayes

ADJOURN: 8:30 p.m.

Respectfully Submitted by: John Cokl, Town Clerk