

**TOWN OF MCMILLAN**  
**McMillan Town Hall**  
**113904 Elm Tree Road, Marshfield, WI 54449**  
**March 11, 2024 7:00 PM**

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Dan Gotto, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT –**
  - a. Karen Ott identified herself as a School Board candidate and gave a brief introduction of herself.
  - b. Carolyn Opitz requested to have an employee compensation agenda item listed on the next meeting agenda. MOTION – to put employee compensation on the April agenda; Opitz/Swenson; all ayes
4. **Approval of Town Board meeting minutes from January 8, 2023 – MOTION** to approve the minutes as presented. Gotto/Swenson; all ayes;
5. **REPORTS**
  - a. Plan Commission – tentatively approved the CSM’s for Seehafers. Plan Commission reported that the maps presented were subsequently changed.
  - b. Highway & Newsletter – Newsletter is being printed. Boring on Mann imminent to see what kind of materials are below. Culverts on Mann will be replaced in June or July to allow for settling. Jim Wendels suggest waiting for the second round to apply for the ARIP grant. (Abe) Lincoln Ave will be the STP-Local grant submission.
  - c. Website/Library – General website updates have been occurring regularly. Change “road complaints” form to “road concern”
  - d. Buildings and Grounds – Tom Seyfert will replace the side door on the Town Hall soon and will take care of some caulking on the pavilion.
  - e. Garbage – Swenson reminded only eight tires allowed per resident and no tractor tires are allowed at the tire recycling event April 27, 2024.
  - f. Policies and Procedures – Actively updating these items. Approximately 3/4 of the way through.
  - g. Ordinances – work continues
  - h. Fire Department
    - i. 0 fire calls; 5 EMS calls; 2 motor vehicle; 1 cancelled en route
    - ii. Ben Holberg completed one-year probation
    - iii. Weigel, Kildahl, Burrington, Wirkus are all new members
    - iv. Waiting on impeller for Engine 10
    - v. Replaced six tires on Tender 2
6. **CLERK REPORT**
  - a. Received one open records requests and fulfilled one open records requests.
  - b. Received a notice of 2% dues audit will occur on March 18, 2024.
  - c. Received a notification Marshfield Fire and Rescue are dropping their Critical Care endorsement.
  - d. Received a complaint regarding the condition of Hatimar Lane
  - e. Open Book is Wednesday, April 17, 2024 from 3-5pm
  - f. Board of Review is Wednesday, May 1, 2024 from 5-7pm
  - g. **MOTION** – approve checks 19931-19978 plus electronic transfer 240201-240211; Forst/Swenson; all ayes.
  - h. Year to date budget to actual through March 11, 2024 was presented.
7. **TREASURER REPORT**
  - a. February 2024 Bank reconciliation was presented.

b. **MOTION** – to move \$90,000 from tax savings to the main checking account. Gotto/Swenson; all ayes.

8. **Seehafer CSM – MOTION** – to table. Swenson/Forst; all ayes

9. **Open/Award road material bids –**

<b>Road Material</b>	<b>Earth Inc</b>	<b>Kafka</b>	<b>Worden</b>	<b>Paul Bugar</b>
Decomposing Granite	9.59		9.43	
Base Course 5/8" to 3/4" minus	9.90	7.75	12.75	9.40
Base Course 1 1/4" minus	9.60	7.75	12.75	9.40
Aggregate Gradation #2	9.75			9.40
Shell Rock Sand	9.25			9.40
6"-8" dirty Breaker	8.80	7.25		9.40

**MOTION** – to accept Paul Bugar bid; Opitz/Gotto; roll call vote, all ayes

10. **Review part-time highway person applications** – no applications received

**MOTION** – to adjourn the meeting; Swenson/Opitz; all ayes

**ADJOURN:** 8:00 p.m.

Respectfully Submitted by: John Cokl, Town Clerk