

**TOWN OF MCMILLAN**  
**McMillan Town Hall**  
**113904 Elm Tree Road, Marshfield, WI 54449**  
**February 12, 2024 7:00 PM**

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Dan Gotto, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – No public comment was received.
4. **Approval of Town Board meeting minutes from January 8, 2023 – MOTION** to approve the minutes as presented. Gotto/Swenson; all ayes;
5. **REPORTS**
  - a. Plan Commission – Reviewed Town of Plover petition regarding storage containers. Plan Commission recommends approval. Reviewed Conditional Use Permit (CUP) for Earth Inc on behalf of Dennis and Kris Stroetz. Plan Commission recommends approval and recommends Earth Inc be able to operate on Saturdays from 8am to noon.
  - b. Highway & Newsletter – Newsletter articles are needed by March 1. Email articles to Deb or John. Quest is drawing up plans for Mann St. The big culvert on Mann was approved for culvert cost share. Pat Weigel was off for two weeks and Rod Bauer filled in and the board expressed thanks to Rod. Gene Schnider resigned.
  - c. Website/Library – General website updates have been occurring regularly.
  - d. Buildings and Grounds – Hank Zimmerman will replace the side door on the Town Hall soon. Lots of pavilion requests.
  - e. Garbage – Swenson reminded no tractor tires are allowed at the tire recycling event April 27, 2024.
  - f. Policies and Procedures – Actively updating these items. Approximately 3/4 of the way through.
  - g. Ordinances – work continues
  - h. Fire Department
    - i. 0 fire calls; 7 EMS calls; 2 carbon monoxide; 1 cancelled en route
    - ii. Extrication tools ordered with Fall Fest funds have arrived.
    - iii. Engine 10 needs impeller but will not cost \$24,000. Approximately 3 to 4 weeks longer. Has been gone since approximately 2<sup>nd</sup> week in January.
    - iv. Multigas meter needs replacing. Seeking approval to replace at a cost of \$1,172. McMillan currently has two meters. One no longer works so only one remains. **MOTION** – to approve \$1,172 to purchase new multigas meter. Gotto/Swenson; all ayes.
6. **CLERK REPORT**
  - a. Received three open records requests and fulfilled three open records requests and followed-up on one previously fulfilled request.
  - b. Received a telephone call from Donna Rozar's office regarding open records requests on 1/25/24.
  - c. Received a notification of 11 streams that are being reclassified from unclassified to class 1 or 2 trout streams. No streams in our were impacted. Mostly the northern half of marathon county.
  - d. Received notification that Mid-State Truck is joining with Ascendance Truck Centers. They are requesting a new credit application. **MOTION** – to apply for \$1,000 credit line for Ascendance Truck Centers; Gotto/Forst; all ayes.
  - e. Received ballot to vote in a bankruptcy filing of Endo Inc. Best I can tell it's something to do with opioids and we are included as a local government. There are a number of creditor classes and we are in 6(b). There are many classes ahead of us including the federal and state governments. Consensus was to disregard the ballot.
  - f. Received a solicitation from Delmore Consulting regarding the culvert assessment.
  - g. Sanitary permit was issued on: Felton Lane.
  - h. New address was issued on: County Road E.

- i. **MOTION** – approve checks 19881-19930 plus six additional checks for February settlement plus electronic transfer 240101-240110; Forst/Opitz; all ayes.
- j. Year to date budget to actual through February 12, 2024 was presented.

**7. TREASURER REPORT**

- a. January 2024 Bank reconciliation was presented.
- b. **MOTION** – to move \$100,000 plus the February tax settlement from tax savings to the main checking account and to move \$39,706 from Fall Fest to main checking account. Forst/Swenson; all ayes.

**8. Confirm Menards purchasers – MOTION** – to not change purchasers as presented. Fortz/Opitz; all ayes

**9. Fire Department Billing** – Chief Bauer presented potential Fire Department billing fee schedule. **MOTION** – to table; Opitz/Gotto; all ayes

**10. WisDOT STP Local Grant – MOTION** – to apply for this grant. Opitz/Swenson; all ayes

**11. WisDOT ARIP Grant – MOTION** – to apply for this grant. Opitz/Swenson; all ayes

**12. Conditional Use Permit – Earth Inc on behalf of Dennis and Krisan Stroetz – MOTION** – to approve the Conditional Use Permit for Earth Inc. Fortz/Gotto; roll call: Gotto = aye; Forst = aye; Swenson = aye; Opitz = abstain; Derfus = aye; motion passes, 4 aye, 0 nay, 1 abstain.

**MOTION** – to leave Earth Inc hours as they currently are today (excludes Saturday). Forst/Derfus;

**MOTION** – to amend to limit hours Monday to Friday 7am to 6:30pm and add Saturdays 7am to noon for loading only. Gotto/Derfus; roll call: Gotto = aye; Forst = no; Swenson = aye; Opitz = abstain; Derfus = aye; motion passes, 3 aye, 1 nay, 1 abstain.

**13. Town of Plover petition – MOTION** – to approve Town of Plover petition. Fortz/Swenson; Gotto = aye; Forst = aye; Swenson = aye; Opitz = aye; Derfus = aye; motion passes, 5 aye, 0 nay

**14. Recognition of ARPA Expenses** – table until April 2024.

**15. Culvert Inventory – MOTION** – to have Town of McMillan do the work and McMillan clerk enter data into the system. Fortz/Gotto; all ayes

**16. Road Materials bid – MOTION** – to put out materials bid including posting in Marshfield News-Herald. Bid same materials as 2023 except dust inhibitor and seal coating. Add available to residents with minimum 22 tone load. Fortz/Swenson; all ayes

**17. Put out ad for part-time highway worker – MOTION** – to advertise for a part-time worker, starting pay of \$18/hr or more depending on experience. CDL license required. Put ad in Marshfield News-Herald, Facebook, and our website. Fortz/Opitz; all ayes

**MOTION** – to adjourn the meeting; Forst/Opitz; all ayes

**ADJOURN:** 8:28 p.m.

Respectfully Submitted by: John Cokl, Town Clerk