

**TOWN OF MCMILLAN**  
**McMillan Town Hall**  
**113904 Elm Tree Road, Marshfield, WI 54449**  
**January 8, 2024 7:00 PM**

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Dan Gotto, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – No public comment was received.
4. **Approval of Town Board meeting minutes from December 11, 2023** – **MOTION** to approve the minutes as presented. Gotto/Swenson; all ayes;
5. **Approval of Town Board meeting minutes from December 27, 2023** – **MOTION** to approve the minutes as presented. Opitz/Gotto; all ayes;
6. **REPORTS**
  - a. Plan Commission – No meeting
  - b. Highway & Newsletter – Pat has gravel and salt ready. Most of the snow fence is in place.
  - c. Website/Library – General website updates have been occurring regularly.
  - d. Buildings and Grounds – Pavilion was rented last weekend, now awaiting better weather.
  - e. Garbage – Swenson reminded no tractor tires are allowed at the tire recycling event in 2024.
  - f. Policies and Procedures – work continues
  - g. Ordinances – work continues
  - h. Fire Department
    - i. 0 fire calls; 3 EMS calls; 1 mutual aid; 1 false alarm; 1 cancelled en route
    - ii. Tyson Blume has completed his one-year probation.
    - iii. The new air compressor has been delivered and will be installed on January 15, 2024. Chief Bauer thanked Top Notch Electrical Service LLC for donating time and talent to prepare the electrical service for the new compressor.
    - iv. Firehouse Subs grant will be applied for (no cost share) for battery operated JAWS.
    - v. **MOTION** – to approve additional Engine 10 pump repairs up to \$24,217. Opitz/Gotto; Roll call vote: Gotto-aye; Forst-aye; Swenson-aye; Opitz-aye; Derfus-aye; all ayes
    - vi. **MOTION** – apply for AFG Grant (5% cost share) to replace Tender 1. Gotto/Opitz; all ayes.  
*Note: This would be awarded late in 2024 and would be included in the 2025 budget.*
7. **CLERK REPORT**
  - a. Received two open records requests and fulfilled two open records requests.
  - b. Sanitary permit was issued on: Old Sugarbush Lane.
  - c. **MOTION** – approve checks 19857-19880 plus electronic transfer 231203-231211; Forst/Swenson; all ayes
  - d. Year to date budget to actual through December 31, 2023 was presented as well as the year to date budget to actual through January 8, 2024.
  - e. **MOTION** – to return to the printouts of the budget we have had in the past; Opitz/Swenson; all ayes
8. **TREASURER REPORT**
  - a. December 2023 Bank reconciliation was presented.
  - b. Donna stated that a new money market was opened to clear out the 2023 tax savings account balance as discussed at the prior meeting. The balance in that new money market account at the end of December 2023 was \$364,249.04. The current signatories on that account are clerk and treasurer. The board declined to add another signatory at this time.

- c. **MOTION** – to write six additional checks to Mid-State Technical College, Northcentral Technical College, Marshfield School District, Spencer School District, Stratford School District, and Marathon County for January settlement; Swenson/Forst; all ayes.
- d. Donna reported that interest income from the tax savings account for 2023 was \$16,316.72 and the interest earned on the ARPA account was \$5,823.01. Both of those accounts are money markets.

9. **2023 Yearend transfers** – it was determined that no action was necessary on this item.

10. **RAISE grant application – MOTION** – to apply for the RAISE grant for St Joeseeph Avenue and Abe Lincoln; Gotto/Opitz; all ayes

**MOTION** – to adjourn the meeting; Opitz/Swenson; all ayes

**ADJOURN:** 8:08 p.m.

Respectfully Submitted by: John Cokl, Town Clerk