

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
December 27, 2023 6:00 PM

1. The meeting was called to order at 6:01 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Dan Gotto, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **CLERK REPORT**
 - a. Received notice of price increase from Dempsy Law Firm from \$185 to \$200 per hour effective January 1, 2024.
 - b. Received two declaration of non-candidacy forms from: Dan Gotto and Carolyn Opitz
 - c. **MOTION** – to move insurance proposal from #4 on the agenda to the next order of business; Opitz/Swenson; all ayes
 - d. Cory Hoffmann from Marshfield Insurance presented the CWG insurance proposal for 2024 coverage. **MOTION** – to approve the CWG proposal as presented by Cory Hoffmann from Marshfield Insurance with the \$99 increase in premium for McMillan property; Gotto/Forst; Roll call vote was held: Gotto-aye; Forst-aye; Swenson-aye; Opitz-aye; Derfus-aye; all ayes
 - e. **MOTION** – to move amend 2023 budget from #7 to the next order of business; Forst/Swenson; all ayes
 - f. **MOTION** – to increase expense budget line item 51938 by \$2,000 and line item 52200-15 by \$3,000. Increase revenue budget line item 48100 by \$5,000; Gotto/Swenson; Roll call vote was held: Gotto-aye; Forst-aye; Swenson-aye; Opitz-aye; Derfus-aye; all ayes
 - g. **MOTION** – approve checks 19785-19856 including the voided checks that are listed, plus electronic transfer 231201-231202 as presented; Forst/Swenson; all ayes
4. **Insurance renewal discussion** – this occurred earlier in the meeting at 3d
5. **Fire Department – Fall Fest funds** – The Fire Department had a meeting on December 26, 2023 and they discussed purchasing the air compressor using Fall Fest funds. The compressor they would like to purchase costs \$39,706.83 which would leave \$17,122.68 in the Fall Fest account for startup costs for the 2024 Fall Fest. **MOTION** – Fall Festival funds expend \$39,706.83 leaving \$17,122.68 for Fall Fest 2024 startup; Swenson/Opitz; Discussion occurred regarding whether bids were required, the authority to spend Fall Fest funds ([Wis Stats §66.0608 was cited](#)), and designation of Fall Fest funds. Roll call vote was held: Gotto-aye; Forst-no; Swenson-aye; Opitz-aye; Derfus-no; motion passed 3-2.
6. **Fire Department – Engine 10 repairs** – **MOTION** – to approve pump packing repairs on Engine 10 repairs out of the 2024 budget (approximately \$9,287.11); Forst/Opitz; Roll call vote was held: Gotto-aye; Forst-aye; Swenson-aye; Opitz-aye; Derfus-aye; all ayes
7. **Year-end Transfers** – Treasurer Siltala stated she spoke with Associated Bank and they stated they would increase our money market accounts to 4%. A new money market account will be created to hold the \$308,000 funds from prior years as well as any remainder from 2023. **MOTION** – make the necessary transfers and open a new money market account for the leftover funds from 2022 and 2023; Forst/Derfus; all ayes.

MOTION – to adjourn the meeting; Forst/Gotto; all ayes

ADJOURN: 7:27 p.m.

Respectfully Submitted by: John Cokl, Town Clerk