

**TOWN OF MCMILLAN**  
**McMillan Town Hall**  
**113904 Elm Tree Road, Marshfield, WI 54449**  
**November 13, 2023 7:00 PM**

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Dan Gotto, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – No public comment was made.
4. **Approval of Town Board meeting minutes from October 9, 2023 – MOTION** to approve the minutes as presented. Gotto/Opitz; all ayes;
5. **REPORTS**
  - a. Plan Commission – Plan Commission approved the Leroy Kroening CSM. They tabled the Nikolai CSM. Reviewed proposed changes to Marathon County Code Chapters 12, 15, 17, 21, and 22. Recommended changes to Marathon County Code Chapter 12 as follows:  
12.04.9 – include “unless otherwise restricted by local ordinance.”  
12.04.10.a.iii – include “this section shall apply to government sponsored events but the fees shall be waived.” Alright  
12.04.11.b – remove “and, in the case of a corporation, a certified copy of the articles of incorporation together with the name, residence and mailing address of each person holding 10% or more of the stock of said corporation.”  
12.04.13.a – include “the townships and their agents in the insurance policy.”  
12.04.13.a – include “the townships and their agents in the insurance policy.”  
**MOTION** – to move Leroy Kroening CSM to current; Swenson/Opitz; all ayes  
**MOTION** – to approve Leroy Kroening CSM; Swenson/Opitz; all ayes
  - b. Highway – Deb and John submitted three road grants for Scheuer Creek, Galvin, and Stadt. Russ Weichelt reimbursed the town \$32,199.55 for the double chip-seal on Makenna.
  - c. Newsletter – n/a
  - d. Website/Library – General website updates have been occurring regularly. The current library agreement expires on December 31, 2023. The final agreement will be available in December.
  - e. Buildings and Grounds – The UW Experimental Farm has rented the pavilion for a meeting on Tuesday, November 14. Quotes are being obtained to convert the exterior lights from high-pressure sodium to LED. Later this week, the pavilion floor will be cleaned and then resealed. There are three December rental reservations already.
  - f. Garbage – The garbage/recycling calendar has been printed and will be sent out with the tax bills as normal. The recycling group proposed to not accept tractor tires. The recycling of those tires ultimately cost the towns \$970. Garbage and recycling per house was \$283.32 in 2023 and has increased \$297 for 2024. An additional recycle bin is available for \$20 per year.
  - g. Policies and Procedures – work continues
  - h. Ordinances – work continues
  - i. Fire Department
    - i. 0 fire calls; 3 EMS calls; 1 Motor Vehicle accident
    - ii. Dylan Weigel and Madison Wallace are the newest member of the department
    - iii. Lauren Thomas is the new Treasurer for the department
    - iv. McMillan Fire Department was awarded the Ag Country Grain Rescue Equipment grant
    - v. Requesting permission to order radios and pagers under the 50/50 DNR grant
    - vi. The ladder truck had 3 valves replaced but failed the pump test and therefore needs more repairs. It needs to pull 22 PSI but is only pulling 15 PSI currently. At least 3-4 more valves need to be replaces.
    - vii. **MOTION** – to approval spending for the valves; (estimated total cost is \$7,719.84) Forst/Opitz; all ayes

viii. Approval was granted for Chief Bauer to order radios and pagers.

**6. CLERK REPORT**

- a. Received numerous notices from Continental Western Group which impacted the Town's coverage and the Fire Department's coverage to include: cyber exclusion; PFAS exclusion; roof surface coverage; abuse or molestation exclusion; commercial auto form revisions; and changes to the auto physical damage deductibles.
- b. Wisconsin DSPS conducted an audit on our Building Inspector, Bob Christensen, and it was reported that UDC building permit records are well organized and maintained by Bob and that he is administering the Uniform Dwelling Code in a responsible and professional manner. It was also noted that Bob was helpful and cooperative facilitating audit activities.
- c. The Department of Revenue issued a first notice of non-compliance to the Town of McMillan regarding our assessed property values. Our assessor, CJ Becker was cc'd on this notification and he is aware of this issue and has planned a full revaluation of McMillan for 2025.
- d. Sanitary permit was issued on: Swallowtail Lane.
- e. **MOTION** – approve checks 19718-19752 plus electronic transfer 231001-231013; Gotto/Swenson; all ayes
- f. Year to date budget to actual through November 13, 2023 was presented

**7. TREASURER REPORT**

- a. Bank reconciliation was presented.
- b. **MOTION** – to transfer \$100,000 from tax savings to main checking; Gotto/Swenson; all ayes.

**8. Kraus Road** – Joe Brueggen, Town of Day Chairperson, was present to discuss Kraus Road. The potential buyer of the Cloverland building stated they would be willing to provide granite to maintain Kraus Road.

**9. 2024 Ambulance contract** – **MOTION** – to approve the contract as presented; Forst/Opitz; all ayes

**10. Kroening CSM** – action took place under Plan Commission report.

**11. Town comments on Marathon County General Code of Ordinances Chapters 12, 15, 21, and 22** – **MOTION** – to approve the General Code of Ordinances Chapter 12 recommendations as presented by the Plan Commission. Forst/Swenson; all ayes

**MOTION** – to adjourn the meeting; Opitz/Forst; all ayes

**ADJOURN:** 8:17 p.m.

Respectfully Submitted by: John Cokl, Town Clerk