

**TOWN OF MCMILLAN**  
**McMillan Town Hall**  
**113904 Elm Tree Road, Marshfield, WI 54449**  
**October 9, 2023 7:00 PM**

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Dan Gotto, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – George Derfus recognized and thanked Russ Weichelt for paying to chipseal Makenna.
4. **Approval of Town Board meeting minutes from September 11, 2023 – MOTION** to approve with corrected date at the top to reflect September 11, 2023. Opitz/Gotto; all ayes;
5. **REPORTS**
  - a. Plan Commission – Plan Commission approved the Seehafer CSM. They discussed the Joint Boundary Agreement between Town of McMillan and City of Marshfield and agreed very little, if anything, needed changes. Suggestion to ask for 10 years of tax recovery and a 10 year agreement. Plan Commission requested \$5,000 in the 2024 budget.
  - b. Highway – Kurt Bornbach and Deb Derfus reviewed the town roads and completed the WISLR pavement evaluation. John Cokl will enter the data into the online database. Discussion of potential windfarm development took place. Windmill planning activity has been occurring in the Town of Day.
  - c. Newsletter – n/a
  - d. Website/Library – General website updates have been occurring regularly. The current library agreement expires on December 31, 2023. Additional library discussion will occur in agenda item 10.
  - e. Buildings and Grounds – The door on the westside of the Town Hall needs to be replaced. Hoping to put another coat of sealant on the pavilion floor.
  - f. Garbage –Derfus and Opitz attended the last garbage meeting. No quorum. The dumpster has finally been emptied.
  - g. Policies & Procedures – Work is continuing on the policies and procedures
  - h. Ordinances – Work is continuing on the ordinances.
  - i. Fire Department –
    - i. 0 fire calls; 4 EMS calls; 1 Motor Vehicle accident
    - ii. Janet Carolfi is the newest member of the department
    - iii. 2024 Officer election: Adam Knapp – Assistant Chief; Kim Kilty – 2<sup>nd</sup> Captain; Rod Bauer – 1<sup>st</sup> Lieutenant; Tyler Mueller – 2<sup>nd</sup> Lieutenant; Ben Holberg - Secretary
6. **CLERK REPORT**
  - a. Received one open records request.
  - b. Marathon County Election Services agreement received – **MOTION** to approve Gotto/Swenson; all ayes
  - c. Issued two operator licenses for Resource Recovery
  - d. We did not receive the grant for Galvin. STP-Local and LRIP are open for applications due 10/27 and 11/1 respectively.
  - e. Zoning permits were issued on: County Road E; Derry Road; Marsh Road; and Swallowtail Lane.
  - f. Shoreline alteration permit was issued for: Marsh Road
  - g. **MOTION** – approve checks 19661-19717 plus electronic transfer 230901-2309; Swenson/Gotto; all ayes
  - h. Year to date budget to actual through October 9, 2023 was presented; John stated he would develop a list of expenses that could qualify as ARPA expenses for review at the next board meeting.
7. **TREASURER REPORT**
  - a. **MOTION** to approve bank reconciliation; Swenson/Gotto; all ayes.
  - b. **MOTION** – to transfer \$75,000 from tax savings to main checking and \$12,620 from tax savings to main checking for LUCAS device payment; Gotto/Swenson; all ayes.

8. **Engineer contract for Mann Street** – Jim Wendels presented a contract for engineering services for Mann Street. He noted that this is one of the worst roads he’s seen in his 33 year career. Expectation that 25% of the contract will be billed in 2023 and the remainder will be billed in 2024. **MOTION** to approve contract as presented Forst/Opitz; roll call was called and all members voted aye individually.
9. **Kraus Road** – Joe Brueggen, Town of Day Chairperson, was present to discuss Kraus Road which has segments in McMillan and Day and determine if there is interest from McMillan to upgrade the shared road to a year-round road without weight limits. A manufacturer is interested in a vacant facility in the Town of Day but weight limits on Kraus Road are a concern. Possible solutions would be manufacturer payments to help with maintenance or outside funding to upgrade the road.
10. **Marshfield Library agreement revisions** – The agreement has not been updated since inception in 1999. The proposed agreement will be forwarded to the Town’s attorney for review.
11. **Seehafer CSM** – **MOTION** to approve Forst/Swenson; all ayes.
12. **Schedule Budget Hearing and Special Town Meeting of Electors** – Budget Hearing and Special Town Meeting of Electors was scheduled for November 6 beginning at 6pm at the McMillan Fire Department.
13. **Hiring employee to mow lawn** – **MOTION** to hire Lorrie Bauer to mow lawn at \$20/hr; Opitz/Forst; all ayes

**MOTION** – to adjourn the meeting; Swenson/Opitz; all ayes

**ADJOURN:** 8:26 p.m.

Respectfully Submitted by: John Cokl, Town Clerk