

**TOWN OF MCMILLAN**  
**McMillan Town Hall**  
**113904 Elm Tree Road, Marshfield, WI 54449**  
**August 14, 2023 7:00 PM**

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.

2. **Roll Call:** Present: Dan Gotto, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.

**MOTION** – move #8 “Open chip-sealing bids and possibly award” up between agenda item #2 and #3; Forst/Swenson; all ayes

Bids were opened to “double chip-seal over gravel” and announced as follows:

a – Scott Construction = Marsh Road: \$71,960; McKenna: \$34,337

b – Farhner = Marsh Road: \$56,895; McKenna: \$38,581; McKenna+Marsh combined: \$89,944

**MOTION** – award double chip-sealing contract to Farhner at bid price of \$89,944 for McKenna and Marsh combined. Gotto/Opitz; all ayes

3. **PUBLIC COMMENT** – George Derfus praised the 15 fire departments that responded to the barn fire on Roman Road.

4. **Approval of Town Board meeting minutes from July 10, 2023** – **MOTION** Forst/Swenson; all ayes;

5. **REPORTS**

- a. Plan Commission – Plan Commission had special meeting to describe fowl. Suggested removing rural estate and the word “fowl” and suggested leaving it as chickens.
- b. Highway – Culvert replacement on St Joes and One Mile has been completed. Crack-filling continues. Engineer reviewed Scheuer Creek and Zyg and analysis is fourthcoming.
- c. Newsletter – Newsletter is at QuikPrint and will be mailed out after that.
- d. Website/Library – Website has been updated as needed. FAQs will be evaluated to see what edits are necessary. The current library agreement expires on December 31, 2023. The library board are currently working on an updated contract.
- e. Buildings and Grounds – Thank you to Eric Emerson for tilling the playground and volleyball court. New sand has been placed in the sandbox and the ball diamond has been drug and is ready for use. Lots of weeding has been done by the McMillan buildings and grounds employees, but much work remains.
- f. Garbage –Waste Management reported a problem accessing trash on Fox Fire Lane and questioned the Town if the road was actually a road. Swenson assured Waste Management that Fox Fire Lane is, indeed, a road.
- g. Policies & Procedures – Work is continuing on the policies and procedures
- h. Ordinances – Work is continuing on the ordinances.
- i. Fire Department – 1 fire calls, 7 EMS calls, 4 rekindle, 1 grass fire. 23 current fire department members.

6. **CLERK REPORT**

- a. Two insurance claims from road damage on Mann were denied by our insurance company.
- b. Waste Management notified the Town that residents “may be charged up to \$79 per yard (based on container size) for contaminating their recycling and up to \$225 each time a container is overfilled.”
- c. Three open records requests were received.
- d. Dragonfly was added to WISLR inventory.
- e. Zoning permits were issued on: County Road E (3), Dragonfly (2), Galvin, and Scheuer Creek Road.
- f. **MOTION** – approve checks 19577-19625 and change payee on check #19622 to be Lorrie Bauer plus electronic transfer 230701-230711; Opitz/Forst; all ayes
- g. Year to date budget to actual through August 14, 2023 was presented

7. **TREASURER REPORT**

- a. The treasurer presented the bank reconciliation.
- b. \$600 will be moved from general to parks to keep current through July 2023.
- c. **MOTION** – to transfer \$70,000 from tax savings to main checking; Gotto/Swenson; all ayes.

8. **Open Chip-sealing bids** – addressed earlier.
9. **McMillan comments to CPZ re: definition of fowl – MOTION** – to strike “rural estate”, “and fowl”, and the first “or fowl” from the Knowlton petition. Opitz/Forst; all ayes.
10. **Little Rose Snowmobile Club – MOTION** – to permit use of the shoulder Marsh Road; Swenson/Forst; all ayes.
11. **Fall Fest Fireworks permit and picnic license – MOTION** – to approve, fireworks no larger than six-inch shells; Forst/Opitz; all ayes.
12. **Waiver of fee request (Fall Fest permits and licenses) - MOTION** – to waive fees; Swenson/Gotto; all ayes.
13. **Fall Fest reimbursements and check approval** – addressed earlier.
14. **Mann Street project – call for culvert bids - MOTION** – to call for culvert bids; Swenson/Gotto; all ayes
15. **Mann Street project – call for engineer quotes – MOTION** – to work with Jim Wendel for Mann Street engineering; Opitz/Forst; all ayes.
16. **Update charge accounts – MOTION** – to remove Tom Seyfert from the Menards charge account; Forst/Opitz; all ayes.

**MOTION** – to adjourn the meeting; Forst/Gotto; all ayes

**ADJOURN:** 8:02 p.m.

Respectfully Submitted by: John Cokl, Town Clerk