

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
July 10, 2023 7:00 PM

1. The meeting was called to order at 7:01 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Dan Gotto, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – No comments

MOTION – move #8 Open crack filling bids and possibly award up between agenda item #3 and #4; Forst/Swenson; all ayes

Crack filling bids were opened and announced as follows:

- a – Farhner = \$2.60/lb
- b – Solutionz = \$1.25/lb
- c – Precision Sealcoating = \$1.23/lb

MOTION – award 2023 crack filling contract to Precision Sealcoating at bid price of \$1.23/lb; Opitz/Gotto; all ayes

4. **Approval of Town Board meeting minutes from June 12, 2023** – **MOTION** Opitz/Swenson; all ayes;

5. **REPORTS**

- a. Plan Commission – Plan Commission recommends approval for the Carlson rezone, the Mueller CSM, and the Conditional Use Permit for Wenzel.
- b. Highway – The highway committee met and discussed different roads, culverts for: Mann, Sugarbush, and Turtle (east). Engineer will look at Zyg and Scheuer Creek Road.
- c. Newsletter – Newsletter articles are due by July 31, 2023
- d. Website/Library – Utility and culvert permits added to the website. Approximately 100 visitors weekly.
- e. Buildings and Grounds – Rentals have been successful and the users seem pleased with our facilities. Thanks to Mike Glinski and the Rotor family for repairing the playground equipment.
- f. Garbage – Northwest Recycling Board held a special meeting on June 28, 2023. The current contract goes through 2026. As of July 1, new prices will be in effect due to fuel surcharge pricing, which is included in the contract. As of July 1, 2023, the new cost for recycling pickup will be \$3.95/mo; \$4.07/mo beginning 1/1/24, \$4.19/mo beginning 1/1/25, and \$4.32/mo beginning 1/1/26. NWRB will evaluate the cost to bring big tractor tires for the tire recycling day.
- g. Policies & Procedures – Nicole has updated about ten policies and procedures and sent them to Carolyn for review. Nicole and Carolyn will get those polices and procedures into a final draft and present them to the board for approval. Human Resources is the first topic.
- h. Ordinances – A resident requested livestock ordinances.
- i. Fire Department – 0 fire calls, 5 EMS calls, 1 motor vehicle accident. DNR grant was submitted. Ladder truck will be repaired in August and insurance will cover the costs (less the deductible). Fall Fest is in the planning stages. Engine 10 needs the pump repacked. **MOTION** – to approve Red Power Diesel proposal (\$9,287.11) plus shipping costs. Gotto/Opitz, all ayes.

6. **CLERK REPORT**

- a. Clerk received two calls requesting Mann Street updates. Insurance claims for road damage from Mann Street are still in process. Lawn mower was added to the insurance.
- b. Sanitary permits were issued on: Co Rd C, Hwy 97, Dragonfly, and Co Rd E. Zoning permits were issued on: Weeping Willow Lane and Sunset Meadow Drive. Shoreline Alteration Permit was issued for Weeping Willow Lane.
- c. **MOTION** – approve checks 19520-19576 plus electronic transfer 230601-230610; Gotto/Swenson; all ayes
- d. Year to date budget to actual through July 10, 2023 was presented

7. **TREASURER REPORT**

- a. The treasurer presented the bank reconciliation. **MOTION** – to approve bank reconciliation. Swenson/Forst; all ayes

b. \$300 will be moved from general to parks to keep current through June 2023.

8. **Open Crack filling bids** – addressed earlier.
9. **Call for chip-sealing bids – MOTION** – to call for bids for Marsh Lane and Makenna (on behalf of Russ Weichelt) double chip seal. Gotto/Forst; all ayes.
10. **Road Grants – MOTION** – to apply for all available grants; Forst/Opitz; all ayes
Multimodal Grant (MPDG) due 8/21/23; STP Local and Rural due 10/27/23
11. **Wenzel – Conditional Use Permit – MOTION** – to approve; Forst/Gotto; all ayes; Opitz abstained.
12. **Carlson Rezone - MOTION** – to approve; Forst/Gotto; all ayes; Opitz abstained.
13. **Mueller CSM – MOTION** – to approve; Forst/Gotto; all ayes; Opitz abstained.
14. **McMillan comments to Marathon Co CPZ re: minimum lot size for chickens - MOTION** – to concur with the Knowlton chicken request; Forst/Opitz; all ayes
15. **Closed Session – Regarding Personnel Matters pursuant to WI Stats §19.85(1)(c) to consider McMillan Town employee performance evaluation**
16. **Reconvene into open session – MOTION** – Hire Trevor Forst at \$13/hr for lawn work and Rod Bauer at \$20/hr; Swenson/Opitz; all ayes; Forst abstained.

MOTION – to adjourn the meeting; Opitz/Gotto; all ayes

ADJOURN: 8:54 p.m.

Respectfully Submitted by: John Cokl, Town Clerk