

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
June 12, 2023 7:00 PM

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Dan Gotto, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – George Derfus asked a question regarding the photos of Bever Creek mowing. Dorothy Olson made a comment about the pavilion not being able to be used by residents without a rental.
4. **Approval of Town Board meeting minutes from May 8, 2023 – MOTION** Opitz/Forst; all ayes;
5. **Approval of Town Board meeting minutes from June 2, 2023 – MOTION** Swenson/Gotto; all ayes
6. **REPORTS**
 - a. Plan Commission – Plan Commission elected Dorothy Olson as Chairperson and Bruce Wineman as Secretary. They are also continuing to do research on the subdivision checklist.
 - b. Highway – McMillan approved three utility permits for Frontier. We accepted ownership of Dragonfly Road in September 2021. Deb Derfus submitted the scope revision to WisDOT.
 - c. Newsletter – Newsletter articles are due by July 31, 2023
 - d. Website/Library – Pavilion availability calendar has been added to the website
 - e. Buildings and Grounds – 10 rentals in June. The outside faucet at the pavilion has been fixed. Three or four teams are practicing at the baseball diamond. A port-a-potty has been installed for use by playground and baseball diamond patrons.
 - f. Garbage – 52.85 tons of tires were collected at the tire collection in April 2023. The total cost is \$16,912 and Northwest Recycle Board will apply for a grant to pay for a portion of it. Waste Management is going to redo the count. The next Northwest Recycling Board meeting is scheduled for September 27, 2023.
 - g. Wind Farms – no report
 - h. Policies & Procedures – they are in the preliminary stages focusing on employee leave and FMLA policies.
 - i. Ordinances – If you are in Rural Residential with two or more acres, you are allowed to have up to twelve chickens, but you cannot have any roosters.
 - j. Fire Department – 3 fire calls; 4 EMS calls; 3 vehicle accidents. Review of the repair requests for the ladder truck and tender 2. It is unknown how the ladder truck was damaged. **MOTION** – to approve \$6,200 quote for tender 2 repair and \$13,294.95 for ladder truck repair and \$1,120 for SCBA testing. Gotto/Opitz; all ayes
7. **CLERK REPORT**
 - a. Clerk will be on vacation from July 11-21. A \$750 grant is available for accessible voting equipment.
 - b. Zoning permits on Dragonfly, County Highway T, North Lincoln Avenue, and Galvin. Sanitary permit on Scheuer Creek
 - c. **MOTION** – approve checks 19479-19519 plus electronic transfer 230501-230511; Opitz/Forst; all ayes
 - d. Year to date budget to actual through June 12, 2023 was presented
8. **TREASURER REPORT**
 - a. The treasurer presented the bank reconciliation. **MOTION** – to approve bank reconciliation. Swenson/Gotto; all ayes
 - b. \$300 will be moved from general to parks to keep current through May 2023.
9. **Call for Crack filling bids – MOTION** – to reissue the call for crack filling bids; Swenson/Forst; using the RFB from Spring 2023 and using newly developed list of roads to fill. Posting only, no publication. All ayes.
10. **Request Assessor quotes – MOTION** – to accept CJ Becker quote of \$17,100; Gotto/Forst; all ayes

11. **Liquor License Renewals – MOTION** – to approve the liquor license renewals for Belvedere and Resource Recovery Team (This and That Wisconsin Store) effective July 1, 2023 to June 30, 2024 pending no objections as a result of the publication. Opitz/Gotto; all ayes.
12. **Mower** – Swenson and Gotto went to Riesterer & Schnell and Bill’s Service Center to evaluate mowers. Swenson and Gotto recommend John Deere Z930M. **MOTION** – to purchase John Deere Z930M from Riesterer & Schnell at a cost of \$11,725. Gotto/Swenson; all ayes.
13. **Mann Street car damage complaints** – Derfus mentioned that the Town has received a few complaints about damage to vehicles on Mann Street. It was noted that there are “rough road” signs on the road currently. **MOTION** – to refer all complaints to Town insurance carrier for evaluation and determination; Swenson/Forst; all ayes.
14. **Close Session Personnel Matters - MOTION** – to table; Forst/Opitz; all ayes

MOTION – to adjourn the meeting; Forst/Gotto; all ayes

ADJOURN: 8:18 p.m.

Respectfully Submitted by: John Cokl, Town Clerk