

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
February 13, 2023 7:00 PM

1. The meeting was called to order at 7:00 p.m. by Rod Bauer. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Dan Gotto, Carolyn Opitz, Steve Michalski, Rod Bauer. Absent: Tom Seyfert
3. **PUBLIC COMMENT** – George Derfus made a comment regarding all things McMillan.
4. **Approval of Town Board meeting minutes from January 9, 2023 – MOTION** Gotto/Michalski; all ayes
5. **REPORTS**
 - a. Plan Commission – no meeting.
 - b. Garbage – Steve reminded people that the tire recycling will take place on April 26 from 8a-3p. McMillan is co-host and we are looking for volunteers to work that day.
 - c. Library – Dan will attend Ad Hoc library committee meeting Thursday, February 16, regarding the joint library agreement which ends September 2023. Newsletter reports from committees/departments by March 3, 2023.
 - d. Buildings and Grounds – requesting quotes for lawn maintenance, mowing, and septic waste hauling.
 - e. Highway – no report
 - f. Fire Department – 1 vehicle fire call, 2 false alarm; 1 motor vehicle accident, 2 EMS, 1 arcing powerline.
6. **CLERK REPORT**
 - a. Clerk noted two zoning notices (Red Hawk and Galvin) and one sanitary permit (Cty Hwy E)
 - b. Open book scheduled for April 20, 2023 from 6-8pm and Board of Review scheduled for May 3, 2023 from 6-8pm. Clerk will complete Board of Review training.
 - c. **MOTION** – approve checks 19308-19358 plus electronic transfer 20230101-20230109; Opitz/Gotto; all ayes
 - d. Year to date budget to actual through February 11, 2023 was presented
7. **TREASURER REPORT**
 - a. The treasurer presented a corrected December 2022 bank reconciliation as well as the January 2023 bank reconciliation.
 - b. **MOTION** – to move entire ARPA account balance into a new money market account and also move \$320,865.48 remaining in the checking account at the end of 2022 into a new money market account. Gotto/Opitz; all ayes
 - c. **MOTION** – approve checks 19359-19364 to complete February settlement; Opitz/Gotto; all ayes
 - d. **MOTION** – to move \$450,000 from tax account to checking to complete February settlement; Opitz/Michalski; all ayes
 - e. **MOTION** – to move \$1,500 from general checking to parks to close 2022 rentals; Opitz/Gotto; all ayes
 - f. The park transfers were discussed to close out 2022 and it was determined that additional research needed to be completed to determine the correct amount to transfer from the main checking to the park fund.
8. **Insurance revisions – MOTION** – approve raising all the deductibles to \$2,500 and increasing stated value of multiple pieces of equipment resulting in a net premium credit of \$190.00; Gotto/Michalski; all ayes;
9. **Call for Mann Street Project bids – MOTION** – change deadline to be 7pm on Monday, March 13, 2023 and then post the request for bids in the News-Herald, Wisconsin Builders Exchange, and the Daily Reporter. Gotto/Michalski; all ayes.
10. **Utility permit** – no action; put on March 2023 agenda
11. **Apply for RAISE federal DOT grant – MOTION** – to allow clerk to submit Surface Transportation Program (STP) Local Grant to Wisconsin DOT up to the maximum federal share of \$500,000. Opitz/Gotto; all ayes

MOTION – to adjourn the meeting; Opitz/Michalski; all ayes

ADJOURN: 8:50 p.m.

Respectfully Submitted by: John Cokl, Town Clerk