

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
December 12, 2022 7:00 PM

1. The meeting was called to order at 7:01 p.m. by Rod Bauer. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Dan Gotto, Carolyn Opitz, Tom Seyfert, Rod Bauer Absent: Bob Spring
MOTION – to move item 20 and 21 to 2a and 2b. Seyfert/Gotto; all ayes
2a – Corry Hoffmann, from Marshfield Insurance, presented the insurance coverage to the board. The town insurance provides “replacement cost” of items, so the Town may assign a value to items listed. Increasing the replacement cost \$20,000 would increase premium approximately \$20/year. The fire department also has replacement value on their policy.
2b – Laurie Miskimins and Shad Harvey from Marathon County CPZ summarized the proposed changes for Chapter 17 (Zoning) and solicited feedback from the board. The board recommended that the maximum garage door height be increased to sixteen feet and removal of the major home occupation exception in a subdivision.
3. **PUBLIC COMMENT** – none
4. **Approval of Town Board meeting minutes from November 14, 2022** – **MOTION** Gotto/Opitz; all ayes
5. **REPORTS**
 - a. Plan Commission – recommended approval for Oertel CSM. Recommended approval for latest Brickyard CSM.
 - b. Garbage – no report.
 - c. Library – the .com domain was renewed for five years. Clerk is actively working to get .gov website live.
 - d. Buildings and Grounds – 2 December pavilion reservations. Warning lights are enabled in the pavilion. If people drive past and see lights on, please report as this indicates a problem. Sidewalk shoveling around the pavilion needs to be addressed.
 - e. Highway – Seyfert issued one culvert permit. Seyfert and Cokl will coordinate to review grants.
 - f. Fire Department – The fire department elected new officers; Chief – Lorrie Bauer; Captain – Pat Weigel; Lieutenant – Alysha Bauer; Secretary – MyKayla Gerretsen; Engine 10 has returned from repairs. Fire department is gathering quotes for LUCAS device to be paid for using the FLEX grant the department was awarded.
6. **CLERK REPORT**
 - a. Notice received from Marathon County Solid Waste Department stating the tipping rate for McMillan will increase 4% for 2023.
 - b. KBIS reviewed three bridges in McMillan and didn’t note any significant issues.
 - c. Bob Spring submitted his resignation from the town board effective December 1, 2022
 - d. **MOTION** – approve checks 19201-19233 plus electronic transfer 20221101-20221108; Seyfert/Opitz; all ayes
 - e. Year to date budget to actual was presented
7. **TREASURER REPORT**
 - a. The balanced bank reconciliation was presented
 - b. The taxes have not been returned to McMillan from Marathon County yet. The county is having printing difficulties. McMillan will be collecting more than \$4,000,000 in taxes.
 - c. **MOTION** – transfer \$19,732.52 from Fall Fest account to general checking. Opitz/Seyfert; all ayes
8. **Property tax bill overpayment** – **MOTION** – tax bill overpayment refunds of less than \$2.00 will be issued upon request only. Tax bill refunds of \$2.00 or more issued automatically. Seyfert/Opitz; all ayes.
9. **Elimination of official newspaper** – **MOTION** – to amend McMillan ordinance 121-1 stating the Town of McMillan shall use posting pursuant to Wisconsin Statutes as its means of giving notice. The Town shall have no official newspaper. Gotto/Seyfert; all ayes.

10. **Plan Commission appointment – MOTION** – to appoint Tammy Wenzel to the McMillan Plan Commission to fulfill the remainder of the term from Denis Frank resignation vacancy. Bauer/Seyfert; all ayes.
11. **Marathon County zoning code comments** – none; addressed in 2b.
12. **Set Caucus date – MOTION** – hold caucus on Monday, January 9, 2023 at 6pm. Seyfert/Gotto; all ayes
13. **Set date for year-end meeting – MOTION** – schedule year-end meeting for Thursday, December 29, 2022 at 6pm. Seyfert/Opitz; all ayes.
14. **Jeff Hill CSM – MOTION** – table to December 29, 2022 meeting; Seyfert/Opitz; all ayes.
15. **Clarence Oertel CSM – MOTION** – approve Oertel CSM; Seyfert/Opitz; all ayes.
16. **Board appointment – MOTION** – table to December 29, 2022 meeting; Seyfert/Gotto; all ayes
17. **Employee Christmas gift – MOTION** – give monetary gifts to employees as follows: Highway Employee (Weigel) = \$250; Clerk (Cokl) = \$350; Treasurer (Siltala) = \$200. Seyfert/Opitz; all ayes.
18. **Fire Department Election of Officers – MOTION** – approve Fire Department officers: Chief – Lorrie Bauer; Captain – Pat Weigel; Lieutenant – Alysha Bauer; Secretary – MyKayla Gerretsen. Gotto/Seyfert; all ayes; Bauer abstained.
19. **Approve 2023 budget – MOTION** – approve McMillan 2023 budget as presented at the budget hearing (which included pay increase for Weigel to \$22.00/hour). Gotto/Opitz; all ayes.
20. **Insurance presentation/discussion – Marshfield Insurance** – moved to 2a
21. **Marathon County CPZ presentation/discussion** – moved to 2b

The board thanked outgoing Fire Chief Adam Knapp and congratulated new Chief Lorrie Bauer.

MOTION – to adjourn the meeting; Opitz/Bauer; all ayes

ADJOURN: 9:22 p.m.

Respectfully Submitted by: John Cokl, Town Clerk